

TRAINING ON NEW HIRE

- Advancing Skills for New Management Roles



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ABOUT US

Welcome to Pertecnica, your gateway to skill elevation! We specialize in providing targeted training for employees, equipping them with the tools to excel in their roles. Our expert-led programs ensure a seamless blend of theory and practical application, fostering continuous growth. At Pertecnica, we don't just train; we empower professionals for success in today's fast-paced work landscape.



SPECIALIZED TRAINING PROGRAMS

- for New Hire

Pertecnica Engineering stands tall as a pioneering force in India's employee training landscape, specializing in honing the skills of professionals to elevate company performance. Through meticulously designed training programs, we facilitate a smooth transition for new employees, ensuring they grasp the nuances of their roles and align swiftly with organizational objectives. Our tailored approach fosters a dynamic learning environment, combining industry insights with cutting-edge techniques, thereby enabling companies to cultivate a workforce that thrives in a competitive landscape.

Employee Trainings on material New Hire

Orientation and Onboarding:

This program introduces new hires to the company, its values, mission, and culture. It covers administrative details like completing paperwork, setting up email accounts, and obtaining access to facilities.



Compliance and Policy Training:

Employees receive training on company policies, ethics, and compliance requirements. This includes topics like workplace conduct, anti-discrimination policies, and safety regulations.



Job-Specific Training:

New hires receive training related to their specific job roles and responsibilities. This can include technical skills training, software proficiency, and job-specific processes and procedures.



Safety and Emergency Procedures:

Employees are trained on workplace safety practices, emergency evacuation procedures, and first-aid protocols. This is particularly crucial in industries with higher safety risks.

Diversity and Inclusion Training:

Training on diversity, equity, and inclusion fosters an inclusive work environment and helps employees understand and appreciate different backgrounds and perspectives.



Customer Service Training:

For roles involving customer interactions, training in customer service skills, communication, and conflict resolution is provided to ensure a positive customer experience.



Conflict Resolution and Communication

Skills:

Training in effective communication, conflict resolution, and interpersonal skills helps employees navigate workplace dynamics.



Ethics and Integrity Training:

Employees learn about ethical decision-making and integrity in the workplace to maintain high standards of conduct and professionalism.

Time Management and Productivity:

Training in time management and productivity techniques helps employees optimize their work efficiency.

Team Building and Collaboration:

Programs focus on building teamwork and collaboration skills to encourage a cohesive work environment.



Health and Wellness Programs:

Training on health and wellness topics, such as stress management, work-life balance, and healthy habits, promotes employee well-being.



Leadership Development:

For employees in leadership positions, leadership development programs provide training in management, coaching, and leadership skills.

Cybersecurity Training:

In the digital age, cybersecurity training is essential to educate employees about online threats, data protection & safe online practices.



Sales and Product Training:

Sales teams receive product knowledge and sales techniques training to effectively represent and sell the company's products or services.

Customized Training:

Many organizations offer customized induction programs tailored to their industry, company size, and unique needs. These programs address specific challenges and objectives.

Why Choose Pertecnica Engineering?

- **Expertise & Relevant Experience:** We have in-depth expertise in the specific subject matter and relevant industry experience. This ensures that the training is not only theoretically sound but also practically applicable to real-world scenarios in the company's specific field.
- **Customization and Relevance of Content:** Our tailored programs that align with the company's objectives, culture, and the specific skill gaps of the employees are highly valued.
- **Measurable Outcomes and ROI:** Our training will lead to tangible improvements in employee performance and productivity, thereby offering a strong return on investment (ROI).
- **Flexibility & Innovative Delivery Methods:** Flexibility in terms of scheduling, format (in-person, online, hybrid), and adaptability to different learning styles. We offer innovative and engaging training methods that keep employees motivated and facilitate effective learning.

