

# TRAINING FOR WORKPLACE ETHICS

- Managers with Workplace Integrity





## ABOUT US

Welcome to Pertecnica, your gateway to skill elevation! We specialize in providing targeted training for employees, equipping them with the tools to excel in their roles. Our expert-led programs ensure a seamless blend of theory and practical application, fostering continuous growth. At Pertecnica, we don't just train; we empower professionals for success in today's fast-paced work landscape.









## SPECIALIZED TRAINING PROGRAMS

#### - for Workplace ethics

Pertecnica Engineering stands as a pioneering force in India's employee training sphere, renowned for its specialized expertise in cultivating workplace ethics among professionals. Our dedicated services in this domain are crafted to instill a profound understanding of ethical conduct and principles within organizational frameworks. Through comprehensive training modules, we guide employees in navigating complex ethical dilemmas, fostering a culture of integrity, responsibility, and accountability.

#### **Employee Trainings for Workplace ethics**

## Ethics and Compliance Training

Employees receive training on the organization's code of conduct, policies, and compliance with legal and regulatory requirements.

### Ethical Decision-Making

Training focuses on the process of making ethical decisions, including ethical frameworks, moral reasoning, and considering the impact of decisions on stakeholders.

### Conflicts of Interest

Employees learn to recognize and manage conflicts of interest that may compromise ethical behavior, transparency, and impartiality.







**Whistleblower Policies and Reporting:** Training covers the organization's whistleblower policies and procedures, emphasizing the importance of reporting unethical behavior without fear of retaliation.

**Integrity in Business Practices:** 

**Employees are educated on ethical business** practices, including fair competition, anticorruption measures, and avoiding bribery and kickbacks.





#### **Data Privacy and Security:**

Training programs address ethical responsibilities related to the protection of sensitive information, data privacy laws, and cybersecurity best practices.

#### **Respect and Inclusivity:**

Training emphasizes the importance of treating all employees with respect, regardless of their background, and fostering an inclusive and diverse workplace.





#### Professionalism and Etiquette:

Employees learn about professional behavior, workplace etiquette, and maintaining a positive image of the organization.

Social Responsibility and Sustainability: Training programs highlight the organization's commitment to social responsibility, environmental sustainability, and ethical sourcing.





#### **Customer and Vendor Relations:**

Employees are trained to maintain ethical relationships with customers, suppliers, & vendors, including fair pricing, quality, & transparency.

#### **Ethics in Leadership:**

Managers and leaders receive specialized training on ethical leadership, setting an example, and promoting ethical behavior among their teams.





#### **Ethical Marketing and Advertising:**

Training covers ethical considerations in marketing & advertising, including truthfulness, transparency, and responsible messaging.

#### **Gifts and Entertainment Policies:**

Employees learn about the organization's policies regarding gifts, entertainment, and conflicts of interest related to clients or partners.

#### **Environmental Ethics:**

Training addresses ethical responsibilities related to environmental stewardship and sustainability practices.

#### **Customized Ethics Training:**

Many organizations develop customized ethics training programs tailored to their industry, specific ethical challenges, and corporate culture.





#### **Case Studies and Scenarios:**

Participants engage in discussions and analysis of real-world ethical dilemmas and case studies to apply ethical principles to practical situations.







#### Why Choose Pertecnica Engineering?

- Expertise & Relevant Experience: We have in-depth expertise in the specific subject matter and relevant industry experience. This ensures that the training is not only theoretically sound but also practically applicable to real-world scenarios in the company's specific field.
- <u>Customization and Relevance of Content:</u> Our tailored programs that align with the company's objectives, culture, and the specific skill gaps of the employees are highly valued.
- Measurable Outcomes and ROI: Our training will lead to tangible improvements in employee performance and productivity, thereby offering a strong return on investment (ROI).
- <u>Flexibility & Innovative Delivery Methods:</u> Flexibility in terms of scheduling, format (in-person, online, hybrid), and adaptability to different learning styles. We offer innovative and engaging training methods that keep employees motivated and facilitate effective learning.

